

SCHOOL DISTRICT OF GILMANTON

Board of Education Meeting Minutes

Regular Meeting of April 11, 2017

Call to Order

Meeting called to order at 5:15 p.m. by Board President Daren Bauer. Present: Jackson Serum, Daren Bauer, Tim Urness, Kory Rud, Tammi Olson, Glen Denk and Diane Ross. Absent: None. Visitors Present: Luke Schultz and Justin Henthorn. Teachers/Staff Present: Jamey Davis and Shyre Mann. Students Present: none.

Flag Pledge

The Pledge of Allegiance was stated by all persons in attendance.

Community Communications

No community communications presented.

Approval of Consent Agenda

Tim Urness made the motion to approve the Consent Agenda items minus the Leave of Absence Request and Diane Ross seconded the motion. Approval of the February 16, 2017 and March 13, 2017 minutes, Lisa Bloom as Volleyball head coach, Courtney Shirer's one year leave of absence as JV volleyball coach, Alliance Bank Debit Card Program donation of \$190.00 and the monthly vouchers in the amount of \$72,721.61 were approved. Motion carried 5-0.

Action Agenda Items

Old Business

MS/HS Boiler Replacement and MS/HS/EL Pneumatic to DDC Controls RFP

Quote specifications were sent out to four companies with three companies responding; Bartingale, Winona Controls, and Winona Heating and Ventilating. The RFP's (requests for proposals) quotes were reviewed and discussed. Jackson Serum made the motion to go with the lowest bid proposal for the entire project of \$118,725.00, which was from Winona Heating and Ventilation. Tim Urness seconded the motion. Motion carried 5-0.

Tim Urness made the motion to approve the second part of the construction management as agent contract with CESA 10 for \$8,000.00. Diane Ross seconded the motion. Motion carried 5-0.

Policy Updates: New

Policies: 5113.01, 6111, 6112, 6114, 6116, 6325, 7450 were tabled with a motion from Diane Ross seconded by Tim Urness. Motion carried 5-0.

Technology Infrastructure & Upgrade & Funding

Materials are being ordered for the completion of the upgrade in June.

District Website, Social Media & ADA Compliance

Information was presented at the meeting regarding website development and compliance. Diane Ross made the motion to go with CMS4 Schools with the Theme Layout for a cost of \$2,050.00 for setup and implementation; and a \$1,000.00 annual fee prorated for the first year to \$250. Jackson Serum seconded the motion. Motion carried 5-0.

New Business

Open Enrollment Spaces for 2017-18

Regulations and District policy reviewed. No action taken.

Medical Insurance 2017-18

Information was presented. Administration directed to explore options. No action taken.

Dental Insurance 2017-18

Information was presented. Administration directed to explore options. No action taken.

Property, Boiler & Machinery and Terrorism Insurance 2017-18

Tim Urness made the motion to continue insurance with our current carrier CHUBB through The Insurance Center and the motion was seconded by Jackson Serum. Motion carried 5-0.

Business, Auto, General Liability, Governmental Crime/Fidelity, Workers Compensation, Linebacker Coverage, Data Compromise, Commercial Liability, 2017-18

Tim Urness made the motion to continue insurance with our current carrier EMC through Indianhead Insurance Agency and the motion was seconded by Jackson Serum. Motion carried 5-0.

Long Term Disability, and Life Insurance 2017-18

Tim Urness made the motion to continue insurance with our current carriers National Insurance Services for LTD, and EMC National Life. The motion was seconded by Jackson Serum. Motion carried 5-0.

Oath of Office for Board of Education Member Elected 4/4/17

The Oath of Office was administered to and taken by Diane Ross and Justin Henthorn.

Individual Teacher Contracts for 2017-18

Tim Urness made the motion to offer contracts to all instructional staff. Diane Ross seconded the motion. Motion carried 5-0.

Wages/Salaries 2017-18

Wages and salaries were discussed. No action taken.

Food Service Staff Position, Titles, Job Descriptions, and Wages

This item was moved to closed session.

Summer Building Maintenance

The maintenance items to be completed this summer were reviewed.

High School Health Credit

After a brief discussion Tammi Olson made the motion to award the 0.5 high school health graduation requirement credit after students completes their eighth grade health class. This is allowable by the DPI. Diane Ross seconded the motion. Motion carried 5-0.

2016-17 Non-Discrimination Self-Evaluation Report

Tim Urness made the motion to approve the 2016-17 Non-Discrimination Self-Evaluation Report, which was completed with information gathered from parent and student surveys, information on trends and patterns for curriculum, athletics, and awarding of scholarships. Jackson Serum seconded the motion. Motion carried 5-0

Other

The Board accepted Amy Burchard's resignation from the Food Staff with a motion from Tim Urness, seconded by Jackson Serum. Motion carried 5-0.

The approval of the February 13, 2017 (Special Board Meeting) minutes was completed with a motion by Tim Urness, seconded by Jackson Serum. Motion carried 5-0.

Tim Urness was presented with a plaque recognizing his 12 years of service to the School District of Gilmanton by Daren Bauer.

Informational Items/Other Reports

Principal's Report

Ronald McDonald Fieldtrip follow-up

Student comments were read and discussed regarding the March 10, 2017 fieldtrip to the Ronald McDonald House in Rochester, MN.

FBLA State Leadership Conference

The results of the FBLA State Leadership Conference held April 2-4, 2017 in Appleton, Wisconsin were reviewed. The Gilmanton FBLA chapter was awarded the Marketshare award for the seventh straight year. The Board would like to extend thanks and congratulations to the participants for representing the District so proudly.

Summer School Program

A survey was sent out March 1, 2017 asking for parent interest in having bus transportation and district meals available at summer school. Responses to the survey were reviewed.

Spring Sports

Mr. Rud reviewed the spring sports participation numbers.

Other

Mr. Rud updated the Board on course options, Youth Apprenticeship, and graduation status.

Administrator's Report
Food Service Administrative Review

The administrative on-site review was completed on Friday, March 31, 2017. The review went very well.

66.0301 Cooperative Agreement-Mondovi

Mr. Denk reviewed the status of the 66.0301 Cooperative Agreement with Mondovi.

Athletic Event Crowd Control

Mr. Denk and Mr. Rud reviewed the approved parent/guardian/spectator code of conduct expectations for school activities that various high schools have in place.

2016-17 Budget Expenses and Revenues

Mr. Denk reviewed the expenses and revenues compared to the budget.

State and Federal Legislation and Budget Updates

Mr. Denk reviewed information regarding proposed legislation.

2017-18 Budget Projections

The 2017-18 budget was reviewed and discussed.

Membership Report

Mr. Denk reviewed the District's student membership report.

Other

There were no other items brought forth.

Motion by Tim Urness seconded by Jackson Serum to adjourn Open Session to Closed Session, and then to reconvene in open session at 9:10 p.m. Motion carried by roll call vote 5-0.

A motion was made by Tim Urness seconded by Diane Ross at 9:45 p.m. to convene in Open Session. Motion carried by roll call vote 5-0.

Motion by Tammi Olson and seconded by Tim Urness to increase the Food Service Director/Lead Cook's wage to \$14.00 per hour. Motion carried 5-0.

Motion by Tim Urness and seconded by Diane Ross to approve Family Medical and Maternity leave for Courtney Shirer. Motion carried 5-0.

Motion by Tim Urness seconded by Diane Ross to adjourn at 9:50 p.m. Motion carried by roll call vote 5-0.

There will be a Special Board meeting on Monday, May 15, 2017 at 2:00 or 2:30p.m. at the Gilmanton Elementary School.

The next regular board meeting will be on Monday, May 15, 2017 at 3:30 p.m. in the Gilmanton High School Distance Learning Room.

The June board meeting will be on Monday, June 26, 2017 at 5:15 p.m.



Tammi Olson, Clerk